Question # 5 of 10 (Start time: 12:37:12 AM, 22 August 2020)

When sending a cover letter by e-mail, _____.

Select the correct option

O	aim for high quality
O	carefully check your spelling
O	carefully check your grammar
O	all of the above

Option : D

Question # 7 of 10 (Start time: 01:39:48 AM, 22 August 2020) Total Marks: 1

Effective presentation focuses on audience's _____.

Select the correct option

- bent of mind
- size
- needs
- perceptions

Click to Save Answer & Move to Next Question

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Question # 2 of 10 (Start time: 12:43:50 AM, 22 August 2020)

In a solicited letter, you need _____ attention-getter because you have been invited to apply.

Select the correct option

- some special
- no special
- embellished
- deviating

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MC200201749: KISHWAR NAZEER

Time Left 87 sec(s)

ENG301:Quiz II

Quiz Start Time: 12:52 AM, 22 August 2020

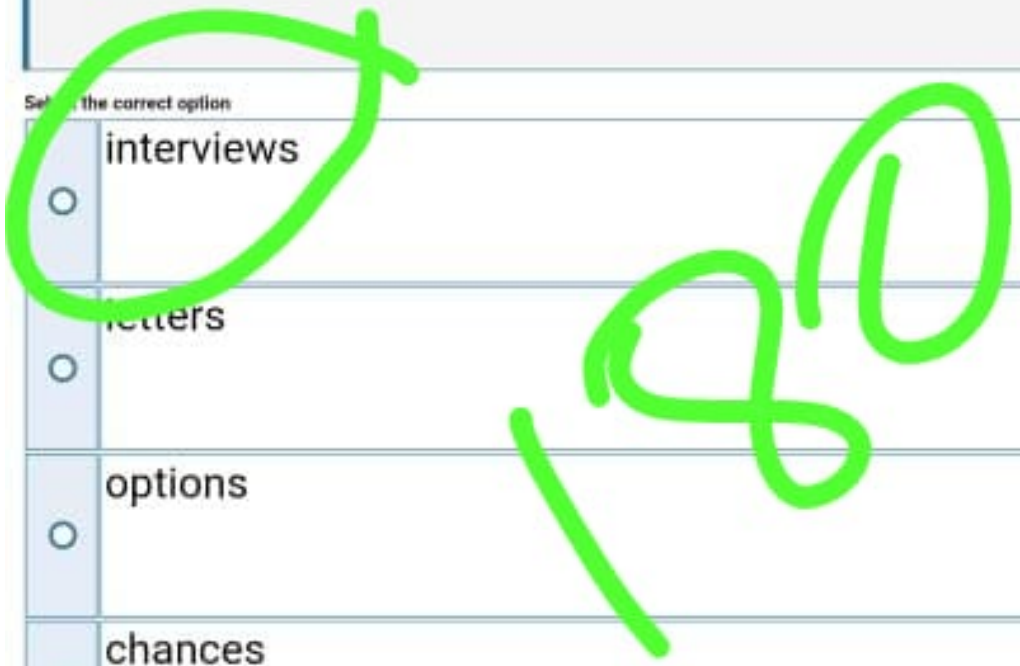
Question # 1 of 10 (Start time: 12:52:48 AM, 22 August 2020)

Total Marks: 1

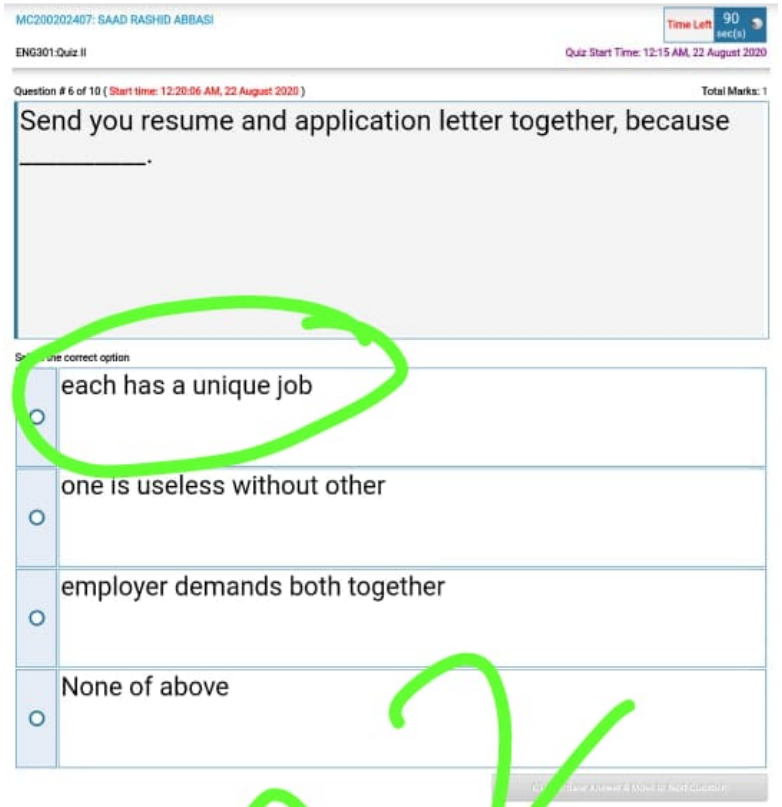
Choose the correct option.
In a typical job search, you can expect to have many _____ before your accept a job offer.

Select the correct option

- interviews
- letters
- options
- chances



CLICK to Save Answer & Move to Next Question


MC200202407: SAAD RASHID ABBASI
Time Left 90 sec(s)
ENG301:Quiz II
Quiz Start Time: 12:15 AM, 22 August 2020
Question # 6 of 10 (Start time: 12:20:06 AM, 22 August 2020)
Total Marks: 1
Send you resume and application letter together, because _____.
each has a unique job
one is useless without other
employer demands both together
None of above

PMNL | spin bc | LMS-V | Article | AI Para | AI Para | Log in

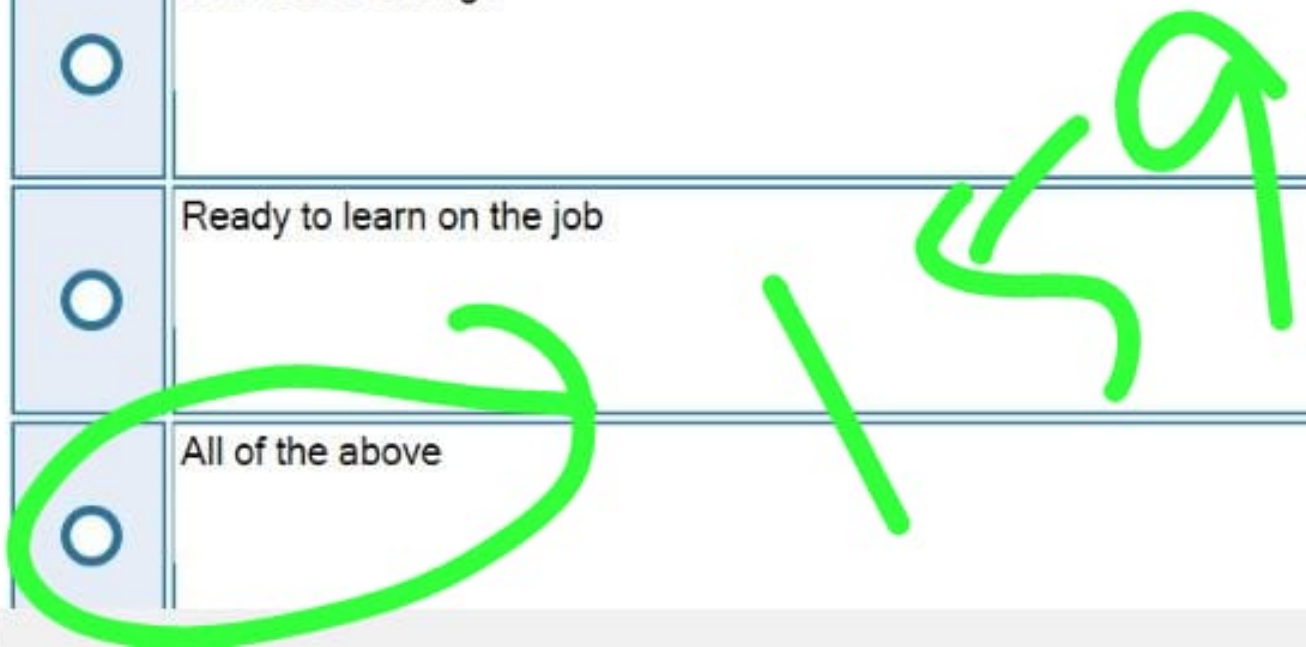
quiz.vu.edu.pk/QuizQuestion.aspx?ver=c8e84782-1cf4-4d9b-85ef-434a3

Question # 4 of 10 (Start time: 12:45:27 AM, 22 August 2020)

Today employers are looking for people who are:

Select the correct option

- Able and willing to adapt to diverse situation
- Unafraid to change
- Ready to learn on the job
- All of the above



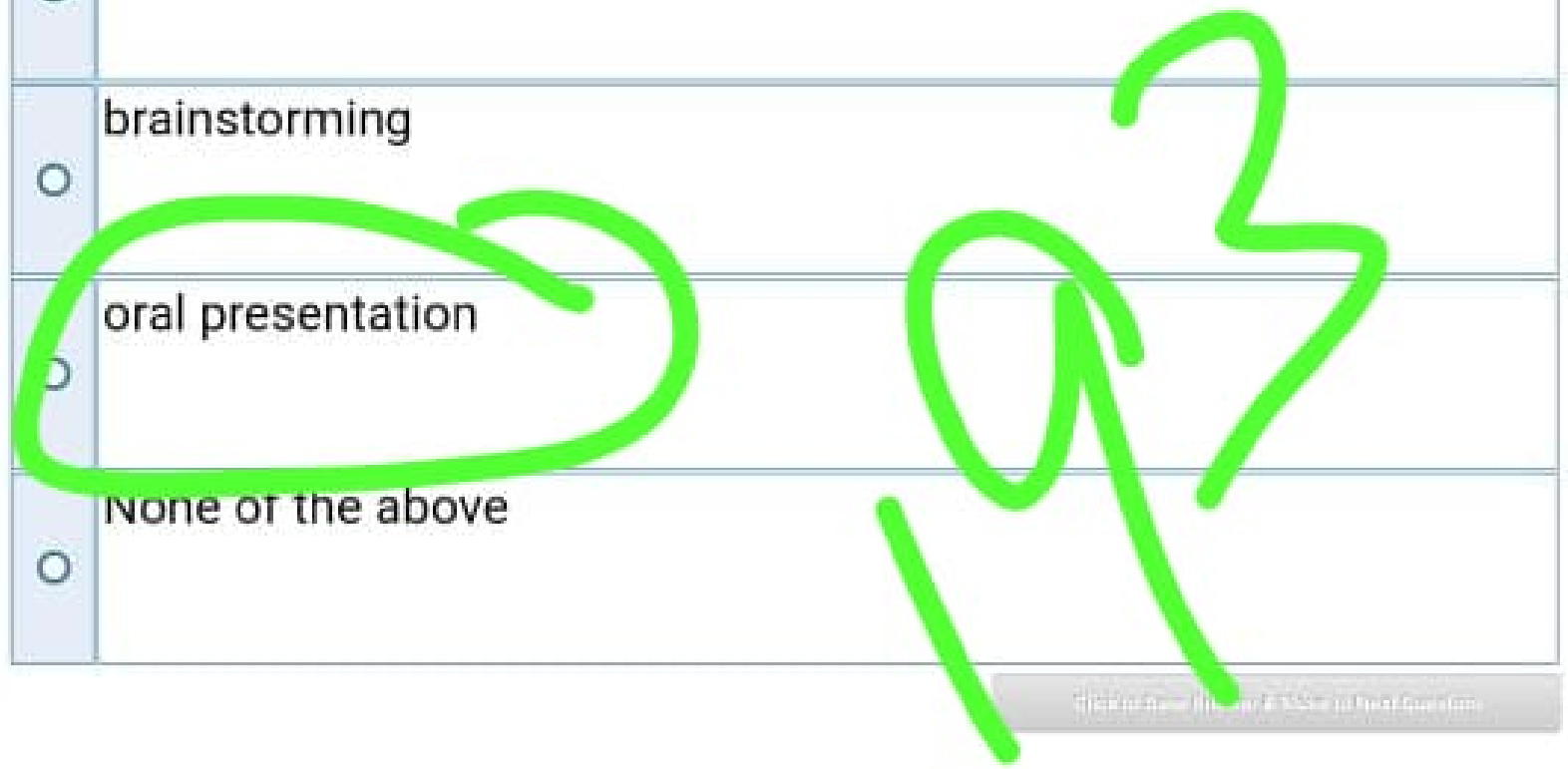
Question # 7 of 10 (Start time: 12:58:38 AM, 22 August 2020)

Total Marks: 1

Extemporaneous is a type of _____.

Select the correct option

- free writing
- brainstorming
- oral presentation
- None of the above

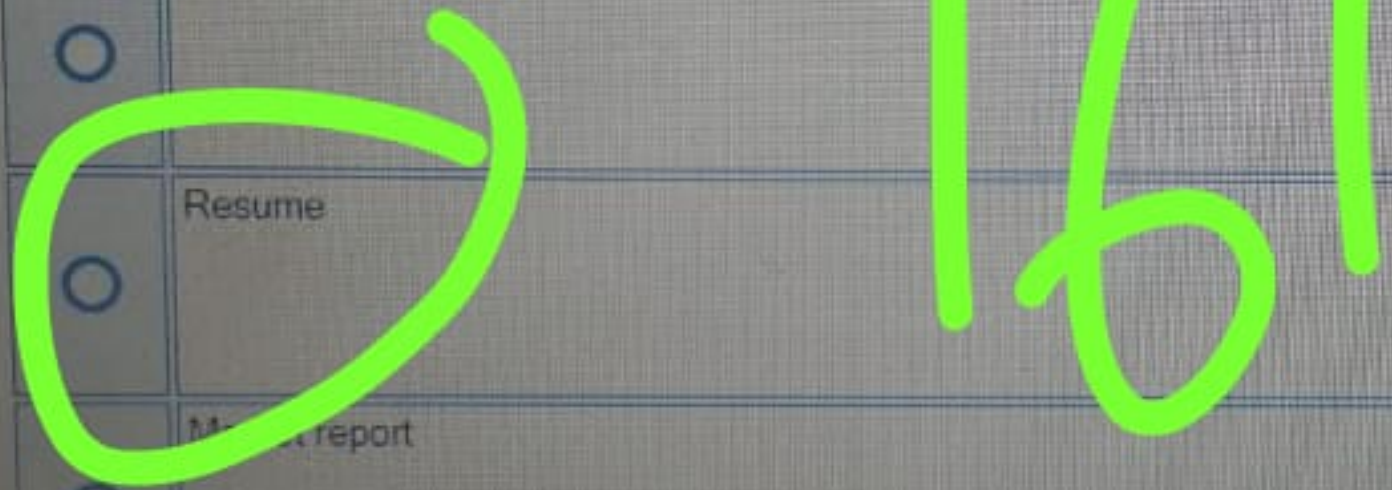


Question # 5 of 10 (Start time: 08:59:01 PM, 22 August 2020)

A _____ is a structured, written summary of a person's education, employment background and job qualifications.

Select the correct option

○	Memorandum
○	Trade Magazine
○	Resume
○	[illegible] report



MC200202407: SAAD RASHID ABBASI

Time Left 90 sec(s)

ENG301:Quiz II

Quiz Start Time: 12:15 AM, 22 August 2020

Question # 4 of 10 (Start time: 12:18:44 AM, 22 August 2020)

Total Marks: 1

Forgetting a single line may cause disaster in _____ method of speech.

Select the correct option

- extemporaneous
- memorization
- All of the above
- None of the above

