



GRAND QUIZ

0304-1659294

MUHAMMAD JUNAID

LMS handling service are
available

PAID

Assignment, QUIZ, GDBZ and
GRAND QUIZ SERVICE are
available

0304-1659294

AL-JUNAID INSTITUTE GROUP

MCM301 GRAND QUIZ

Sr.N O	MCQs Question	Answer
1.	Which of the following is usually related to environmental factors that affect communication?	Physical barrier (page37)
2.	The term pitch refers which of the following?	<ul style="list-style-type: none"> ➤ The degree lowness of Sound ➤ The degree of highest of sound ➤ The degree of highness or lowness of sound ➤ All of the Given
3.	Broadly classifying the barriers, select how many kinds of communication barriers exist?	Three (page35)
4.	All of the following are the examples of touching, EXCEPT:	To persuade (page67)
5.	Studies show that job applicants are more likely to make a favorable impression and get a job offer when:	They let the interviewer do most of the talking (page25) (100% Sure)
6.	Select which sort of information you will include in your statement when you need to answer concisely:	To the point information (page75)
7.	Which one of the following is suitable for both promotional and informational presentations in either the Proactive or Interactive modes?	U-Information (page86)
8.	Which of the following is a planned and rehearsed speech that uses different words during rehearsals?	Extemporaneous Speech (page57)

AL-JUNAID INSTITUTE GROUP

9.	Self-confident individuals usually stand more erect than those:	who lack confidence
10.	Audience information such as age, gender, education, and socioeconomic status falls into a category known as: Profiling	Demographics (page38)
11.	Which of the following is the skill of speaking in distinct syllables?	Articulation (page59)
12.	All of the following show the qualities of effective speaker except one. Which one is?	To avoid the audience's choice (page38)
13.	Understanding is the stage at which you learn:	What the speaker means (page21)
14.	It is always easier to communicate at the	Peer level (page33)
15.	The characteristic which enables us to distinguish one voice from another is known as:	Quality (page29)
16.	Select what do facial expressions, eye contact, gestures and body language tells about the speaker?	Level of confidence (Confirm)
17.	Which of the following statement has biased language?	Most Germans are direct in their communication (Confirm) (100% Sure)
18.	When using a story, the presenter should:	Tell the story first, and then show how it illustrates the thesis (page55)
19.	Conflicting information develops:	Mental turbulence (page31)
20.	Where does immediacy come from during a presentation?	Making eye contact (page4)
21.	Which one of the following is the most formal type of speech delivery?	Manuscript (page56)
22.	Which of the following is the process of giving symbols meanings through the unique contents of each person's mind?	Filtering (page21)
23.	A Presenter can prepare effective responses to questions by following all of the given steps EXCEPT one. Which one is that? A) Anti	Recording (page69)
24.	In a comfortable setting, people in the	Hear on edge (page81)

AL-JUNAID INSTITUTE GROUP

	audience can do all of the following, EXCEPT:	
25.	Select the correct reason which contributes towards the formation of "I-Syndrome":	Too much usage of "I-attitude" (page33)
26.	Which of the following pattern is not a specific organizational pattern?	Deductive (page51)
27.	While you plan to make a good speech, you must be engaged in which of the following?	Audience-centered approach (page38)
28.	_____ can also seriously imede the transmission of ideas.	Prejudice (page33)
29.	Which one of the following arrangement is a modification of conventional classroom seating?	V-Information (page87)
30.	In general, there are _____ of newspaper indexes:	Three kinds (page41)
31.	Which one of the following seating is the least comfortable for an audience, especially for presentations that last longer than an hour?	Conventional theater style (page83)
32.	All of the following you may want to carry, while doing your research except one. Which one is?	Video games (page41)
33.	What does limited eye contact signal?	Dishonesty (page27)
34.	A facial expression that reveals anxiety on speaker's face casue an audience to feel:	Anxious and uneasy (page61)
35.	An opinion, condition, value, attitude, or feeling all of the following characteristics are express in which of the following?	Thesis statement (page44)
36.	All of the following are the common reasons for disruptive behavior EXCEPT one. Which one is that?	Reappearance of the presenter (page78) (100% Sure)
37.	Which of the following would be the least helpful source when conducting audience research?	The program planner of the occasion where you are speaking (they are the non users and not related with audience
38.	An effective presenter uses pitch changes to indicate a change in the message. At the end of a sentence, raising the pitch signifies which of the following?	A question (page58)
39.	Speaking notes for speech should be:	Legible and unobtrusive

AL-JUNAID INSTITUTE GROUP

		(page61)
40.	Nonverbal messages are extremely important because _____.	Of all the given reasons (page27)
41.	Poor retention either on the part of the sender or on the part of the receiver can create problems or lead to _____.	Misunderstanding (page33)
42.	Which of the following is the first step in order to overcome communication barriers?	To recognize the most common barriers and then, understand their negative impact on communication (page35)
43.	Which of the following is not a form of nonverbal communication?	A radio interview (page27)
44.	All of the following are correct about magazines except:	Articles in magazines usually include bibliographies (page41)
45.	Which one of the following seating is most common for proactive presentation delivered to large audiences?	Conventional theater style (page83)
46.	All of the following steps are essential to an effective response of questions EXCEPT:	Anticipation (page73)
47.	Which type of speaking relies on speaking notes?	Extemporaneous (page57)
48.	All of the following tactics can be employed for dealing with disruptive incidents EXCEPT:	Drag (page78)
49.	Thesis statement is a _____ of your speech.	Sender (page37)
50.	Which one of the following is a method of arranging information by dividing it into parts?	Topical pattern (page53)
51.	Partial or marginal listening can distort the intent of which of the following?	Message (page33)
52.	How many words is average speaker's rate per minute?	100 to 150 (page21)
53.	What do the clothes we wear communicate?	Status (page27)
54.	Which of the following is not the type of electronic periodical indexes?	Journals (page42)
55.	Which of the following are the factors involved in nonverbal communication?	All of the following options (page27)

AL-JUNAID INSTITUTE GROUP

56.	In verbal communication one's physical appearance affects the _____.	Message (page27)
57.	Excitement is communicated by:	All of the given options (page29)
58.	Which of the following would be a negative result of failing to analyze the audience properly?	All of the above (Confirm)
59.	_____ is a process which demands that full attention be paid to the spoken material.	Listening (page33)
60.	A presenter who consistently speaks at a rapid rate may be perceived as:	All of above (page59)
61.	Business associates can be a helpful source for:	Identifying probable questions and objections (page69)
62.	Fillers _____ the continuity of communication.	Interrupt (page60)
63.	Farah was doubtful about Samna's inventions when she was trying to convince her to invest in the new project. Which form of listening it is?	Active listening (page22)
64.	Select which of the following is the method of arranging your subject's main points in a time sequence?	Chronological order (page52)
65.	Which one of the following pattern is especially effective if the audience already knows that the problem exists?	Cause/effect order (page54)
66.	Which of the following is NOT used in oral speaking style?	Mostly long sentences (page60)
67.	All of the following statements are the purposes of forming an outline for a speech EXCEPT one. Which one is it?	It helps to build confusion for the listeners (outline can not build confusion)
68.	Which type of communication occupies the most amount of time	Listening (page20)
69.	When centering on the audience, you start by finding _____ that enable you to identify with them.	Common traits (page38)
70.	At what point does an introduction begin?	It begins the moment you address the audience

AL-JUNAID INSTITUTE GROUP

		(page47)
71.	On the average, how faster a person can think than the listener can talk?	Four times (page26)
72.	Tributes, acceptance, inspiration, speaking after-dinner, & master of ceremonies are examples of:	Ceremonial speech (page68)
73.	All of the following are the types of comments from an audience EXCEPT:	Arbitrate (page75)
74.	Articulate speech is characterized by:	Correct pronunciation and clear enunciation (page59)
75.	In order to listen more effectively, you should:	All of the given options (page25)
76.	How can be credibility of a presenter be increased?	All of the given options (page47)
77.	A speech designed to change or reinforce the audience's beliefs or actions. This is an example of:	Persuasive speech (page67)
78.	What will be your first step for the preparation of speech?	Selection of topic (page40)
79.	In a presentation setting, the only should that should be prominent is that of the:	Speaker's voice (page88)
80.	A sample sentence that makes a statement of expresses an attitude, opinion, condition, position, or feeling about the subject. It is called which of the following.	Thesis statement (page44)
81.	The quality of tone is a combination of which of the following?	Pitch, strength and character (page59)
82.	The entire following are the main points that are kept in mind while developing thesis, EXCEPT:	Ambiguity (page45)
83.	With a limited time frame available for presentation, the Q & A session is conducted:	Before a presentation (page70)
84.	Being resistant to issues which are contrary to already existing ideas hampers the process of:	Communication (page34)

AL-JUNAID INSTITUTE GROUP

85.	Q&A is an obbreviation of which of the following?	Question and Answer (page70)
86.	Which of the following is the appropriate response to a comment of agreement?	Thank you (page76)
87.	The quality of speech which makes you easier to understand while speaking is known as:	Atriculation (page29)
88.	How many purposes your introduction should have:	Four (page47)
89.	Which type of communication occupies the most amount of time.	Listening
90.	Film, direct mail campaign, pamphlet, brochure, etc are the modes of:	Mass Communication
91.	What is involved in communication process?	Idea - encoding - channel - decoding – feedback
92.	Each morning Amna decides how to dress? what to eat? where to go? etc. This refers to which of the following level of communication?	Intrapersonal Communication
93.	What does limited eye contact signal?	Dishonesty
94.	n USA, maintaining eye contact while talking with elders show confidence, in Pakistan, it shows disrespect. What does this example depict?	The interpretation of body language is universal
95.	What do the clothes we wear communicate?	Status
96.	Which of the following is/are example(s) of interpersonal exchange?	All of the given options
97.	Which of the following is NOT a form of nonverbal communication?	A radio interview
98.	Letters, reports, stockholder reports, proposals, stockholder meetings, telephone conversations, and conferences are types of media used by an organization to communicate?	Externally
99.	All of the following are the levels of listening except?	Critical Listening
100.	Probing is?	Attempting to gain additional information, continue the discussion, or clarify a point

AL-JUNAID INSTITUTE GROUP

101.	Select which of the following is example for paralanguage?	All of the above three
102.	Which one of the following is an interpersonal need to exercise leadership and prove one's abilities?	Control
103.	Select the correct type of communication which occurs when two or a few people talk face to face?	Intrapersonal Communication
104.	What is the average speaker's rate per minute?	100 to 150 words per minute
105.	Listener can comprehend rate per minute?	400 to 500 words per minute
106.	The word 'Communicatio'n is derived from the Latin word 'Communico' which means	To Share
107.	All of the following are the levels of communication EXCEPT	Frame Communication
108.	How many components do self-concept has?	Two (self-image, and self-esteem)
109.	The process by which individuals resolve issues in an informal or formal atmosphere, or when issues are resolved as part of the ongoing interactions between individuals is known as	Conflict resolution
110.	All of the following are the barrier to communication, EXCEPT	Composing message at proper level
111.	Which of the following is not a demographic characteristic?	Attitude
112.	Poor retention either on the part of the sender or on the part of the receiver can create problems or lead to.....?	Misunderstanding
113.	Being resistant to issues which are contrary to already existing ideas hampers the process of: ?	Communication
114.	Which of the following is not a form of nonverbal communication?	Radio Interview
115.	Which of the following is a method of arranging information by dividing it into parts?	Topical pattern
116.	Broadly classifying the barriers, select how many kinds of communication barriers exists?	More than seven
117.	The entire following are the main points that	Ambiguity

AL-JUNAID INSTITUTE GROUP

	are kept in mind while developing thesis, except:?	
118.	In verbal communication one's physical appearance affects the?	Message
119.	Which of the following barriers are most often the hardest to identify and reduce or eliminate?	Listener barriers
120.	An opinion condition, value, attitude, or feeling of all the following characteristics are expressed in which of the following?	Thesis statement
121.	Which phrase shows the key rule to make a good speech?	Keep in mind that audiences care most about things that directly affect them
122.	How many purposes your introduction should have:	Four
123.	What do the clothes we wear communicate :	Status
124.	All of the following are the purposes of introduction except :	Avoid the audience
125.	It is always easier to communicate at the	Peer level
126.	Which of the following statement has biased language?	Some Japanese business people can not speak English
127.	At what point does an introduction begin?	It begins the moment you address the audience.
128.	Being resistant to issues which are contrary to already existing ideas hampers	Communication.
129.	2 Which of the following is correct about human memory?	Reconstructive
130.	A good rule to recall when using statistics is ?	Rounding and using a few key statistics is generally most effective
131.	Speaking notes for speech should be	Legible
132.	An opinion, condition, value, attitude, or feeling all of the following characteristics are expressed in which of the following?	Thesis statement
133.	Itself is probably the most common barrier	Language

AL-JUNAID INSTITUTE GROUP

	to effective communication	
134.	Which of the following is a form of communication in which messages are sent to large, public, dissimilar, anonymous, distant audiences using some intermediate instrument of transfer?	Mass communication
135.	A simple sentence that makes a statement or expresses an attitude, opinion, condition, position, or feeling about the subject. It is called which of the following	Thesis statement
136.	While talking to your friend underneath an elm tree, you hear the sounds of birds singing and this distracts you from your conversation. What would you call it?	Physical noise
137.	Which of the following pattern is not a specific organizational pattern?	Deductive
138.	All of the following are the purposes of introduction except	Avoid to the audience
139.	All of the following are the common reasons for disruptive behavior EXCEPT one. Which one is that?	Reappearance of the presenter
140.	At what point does an introduction begin?	It begins the moment you address the audience
141.	Q&A is an abbreviation of which of the following?	Question and answer
142.	A presenter can prepare effective responses by which of the following	a. Anticipating b. Answering c. Revising d. All of the given options
143.	An effective presenter uses pitch changes to indicate a change in the message. At the end of a sentence, raising the pitch signifies which of the following?	A question
144.	Visual aids perform which of the following functions?	a.Emphasizing important points b. Illustrating how things work c. Illustrating how things related to one another d. All of given option

AL-JUNAID INSTITUTE GROUP

145.	Where does immediacy come from during a presentation?	Making eye contact
146.	How can the credibility of a presenter be increased?	<ul style="list-style-type: none">a. Being well dressed and well groomedb. Complementing the audiencec. Demonstrating your sincerityd. All of the given options
147.	A speech designed to change or reinforce the audience's beliefs or actions. This is an example of:	Persuasive speech
148.	Which of the following option of anticipating part of speech can reveal questions and concerns that may be raised during presentation?	Planning
149.	Which of the following refers to the degree of highness or lowness of a sound?	Pitch
150.	Business associates can be a helpful source for:	Identifying probable questions and objections

MCM301-Communication Skills

Solved MCQS for Midterms papers

Solved by JUNAID MALIK and Team



AL-Junaid Institute

Contact no: 03041659294



LMS Handling

Subject Enrollment

- 1) Online classes available
HTML, CSS, Javascript
Phyton..etc
- 2) Solved Graded Activities
 - Assignment's
 - Quizzes
 - GDB's
- 3) Solved Quiz File's
- 4) Short Note's
- 5) Past paper's &
Current paper's

Website Link

vulmshelp.com

Final project CS619

- 1) SRS
(Software Requirement's
Specification)
- 2) DD
(Design Document)
- 3) Test phase + viva
- 4) Viva preparation
- 5) Final Deliverable

Gmail

junaidfazal08@gmail.com

AL-JUNAID INSTITUTE GROUP

Sr.No	MCQs Question	Answer
1.	Which of the following is usually related to environmental factors that affect communication?	Physical barrier (page37)
2.	The term pitch refers which of the following?	<ul style="list-style-type: none"> ➤ The degree lowness of Sound ➤ The degree of highest of sound ➤ The degree of highness or lowness of sound ➤ All of the Given
3.	Broadly classifying the barriers, select how many kinds of communication barriers exist?	Three (page35)
4.	All of the following are the examples of touching, EXCEPT:	To persuade (page67)
5.	Studies show that job applicants are more likely to make a favorable impression and get a job offer when:	They let the interviewer do most of the talking (page25) (100% Sure)
6.	Select which sort of information you will include in your statement when you need to answer concisely:	To the point information (page75)
7.	Which one of the following is suitable for both promotional and informational presentations in either the Proactive or Interactive modes?	U-Information (page86)
8.	Which of the following is a planned and rehearsed speech that uses different words during rehearsals?	Extemporaneous Speech (page57)
9.	Self-confident individuals usually stand more erect than those:	who lack confidence
10.	Audience information such as age, gender, education, and socioeconomic status falls into a category known as: Profiling	Demographics (page38)

AL-JUNAID INSTITUTE GROUP

11.	Which of the following is the skill of speaking in distinct syllables?	Articulation (page59)
12.	All of the following show the qualities of effective speaker except one. Which one is?	To avoid the audience's choice (page38)
13.	Understanding is the stage at which you learn:	What the speaker means (page21)
14.	It is always easier to communicate at the	Peer level (page33)
15.	The characteristic which enables us to distinguish one voice from another is known as:	Quality (page29)
16.	Select what do facial expressions, eye contact, gestures and body language tells about the speaker?	Level of confidence (Confirm)
17.	Which of the following statement has biased language?	Most Germans are direct in their communicaton (Confirm) (100% Sure)
18.	When using a story, the presenter should:	Tell the story first, and then show how it illustrates the thesis (page55)
19.	Conflicting information develops:	Mental turbulence (page31)
20.	Where does immediacy come form during a presentation?	Making eye contact (page4)
21.	Which one of the following is the most formal type of speech delivery?	Manuscript (page56)
22.	Which of the following is the process of giving symbols meanings through the unique contents of each person's mind?	Filtering (page21)
23.	A Presenter can prepare effective responses to questions by following all of the given steps EXCEPT one. Which one is that? A) Anti	Recording (page69)
24.	In a comfortable setting, people in the audience can do all of the following, EXCEPT:	Hear on edge (page81)

AL-JUNAID INSTITUTE GROUP

25.	Select the correct reason which contributes towards the formation of "I-Syndrome":	Too much usage of "I-attitude" (page33)
26.	Which of the following pattern is not a specific organizational pattern?	Deductive (page51)
27.	While you plan to make a good speech, you must be engaged in which of the following?	Audience-centered approach (page38)
28.	_____ can also seriously imede the transmission of ideas.	Prejudice (page33)
29.	Which one of the following arrangement is a modification of conventional classroom seating?	V-Information (page87)
30.	In general, there are _____ of newspaper indexes:	Three kinds (page41)
31.	Which one of the following seating is the least comfortable for an audience, especially for presentations that last longer than an hour?	Conventional theater style (page83)
32.	All of the following you may want to carry, while doing your research except one. Which one is?	Video games (page41)
33.	What does limited eye contact signal?	Dishonesty (page27)
34.	A facial expression that reveals anxiety on speaker's face casue an audience to feel:	Anxious and uneasy (page61)
35.	An opinion, condition, value, attitude, or feeling all of the following characteristics are express in which of the following?	Thesis statement (page44)
36.	All of the following are the common reasons for disruptive behavior EXCEPT one. Which one is that?	Reappearance of the presenter (page78) (100% Sure)
37.	Which of the following would be the least helpful source when conducting audience research?	The program planner of the occasion where you are speaking (they are the non users and not related with audience)
38.	An effective presenter uses pitch changes to indicate a change in the message. At the end of a sentence, raising the pitch signifies which of the following?	A question (page58)

AL-JUNAID INSTITUTE GROUP

39.	Speaking notes for speech should be:	Legible and unobtrusive (page61)
40.	Nonverbal messages are extremely important because _____.	Of all the given reasons (page27)
41.	Poor retention either on the part of the sender or on the part of the receiver can create problems or lead to _____.	Misunderstanding (page33)
42.	Which of the following is the first step in order to overcome communication barriers?	To recognize the most common barriers and then, understand their negative impact on communication (page35)
43.	Which of the following is not a form of nonverbal communication?	A radio interview (page27)
44.	All of the following are correct about magazines except:	Articles in magazines usually include bibliographies (page41)
45.	Which one of the following seating is most common for proactive presentation delivered to large audiences?	Conventional theater style (page83)
46.	All of the following steps are essential to an effective response of questions EXCEPT:	Anticipation (page73)
47.	Which type of speaking relies on speaking notes?	Extemporaneous (page57)
48.	All of the following tactics can be employed for dealing with disruptive incidents EXCEPT:	Drag (page78)
49.	Thesis statement is a _____ of your speech.	Sender (page37)
50.	Which one of the following is a method of arranging information by dividing it into parts?	Topical pattern (page53)
51.	Partial or marginal listening can distort the intent of which of the following?	Message (page33)
52.	How many words is average speaker's rate per minute?	100 to 150 (page21)
53.	What do the clothes we wear communicate?	Status (page27)

AL-JUNAID INSTITUTE GROUP

54.	Which of the following is not the type of electronic periodical indexes?	Journals (page42)
55.	Which of the following are the factors involved in nonverbal communication?	All of the following options (page27)
56.	In verbal communication one's physical appearance affects the _____.	Message (page27)
57.	Excitement is communicated by:	All of the given options (page29)
58.	Which of the following would be a negative result of failing to analyze the audience properly?	All of the above (Confirm)
59.	_____ is a process which demands that full attention be paid to the spoken material.	Listening (page33)
60.	A presenter who consistently speaks at a rapid rate may be perceived as:	All of above (page59)
61.	Business associates can be a helpful source for:	Identifying probable questions and objections (page69)
62.	Fillers _____ the continuity of communication.	Interrupt (page60)
63.	Farah was doubtful about Samna's inventions when she was trying to convince her to invest in the new project. Which form of listening it is?	Active listening (page22)
64.	Select which of the following is the method of arranging your subject's main points in a time sequence?	Chronological order (page52)
65.	Which one of the following pattern is especially effective if the audience already knows that the problem exists?	Cause/effect order (page54)
66.	Which of the following is NOT used in oral speaking style?	Mostly long sentences (page60)
67.	All of the following statements are the purposes of forming an outline for a speech EXCEPT one. Which one is it?	It helps to build confusion for the listeners (outline can not build confusion)
68.	Which type of communication occupies the most amount of time	Listening (page20)

AL-JUNAID INSTITUTE GROUP

69.	When centering on the audience, you start by finding _____ that enable you to identify with them.	Common traits (page38)
70.	At what point does an introduction begin?	It begins the moment you address the audience (page47)
71.	On the average, how faster a person can think than the listener can talk?	Four times (page26)
72.	Tributes, acceptance, inspiration, speaking after-dinner, & master of ceremonies are examples of:	Ceremonial speech (page68)
73.	All of the following are the types of comments from an audience EXCEPT:	Arbitrate (page75)
74.	Articulate speech is characterized by:	Correct pronunciation and clear enunciation (page59)
75.	In order to listen more effectively, you should:	All of the given options (page25)
76.	How can be credibility of a presenter be increased?	All of the given options (page47)
77.	A speech designed to change or reinforce the audience's beliefs or actions. This is an example of:	Persuasive speech (page67)
78.	What will be your first step for the preparation of speech?	Selection of topic (page40)
79.	In a presentation setting, the only should that should be prominent is that of the:	Speaker's voice (page88)
80.	A sample sentence that makes a statement of expresses an attitude, opinion, condition, position, or feeling about the subject. It is called which of the following.	Thesis statement (page44)
81.	The quality of tone is a combination of which of the following?	Pitch, strength and character (page59)

AL-JUNAID INSTITUTE GROUP

82.	The entire following are the main points that are kept in mind while developing thesis, EXCEPT:	Ambiguity (page45)
83.	With a limited time frame available for presentation, the Q & A session is conducted:	Before a presentation (page70)
84.	Being resistant to issues which are contrary to already existing ideas hampers the process of:	Communication (page34)
85.	Q&A is an abbreviation of which of the following?	Question and Answer (page70)
86.	Which of the following is the appropriate response to a comment of agreement?	Thank you (page76)
87.	The quality of speech which makes you easier to understand while speaking is known as:	Articulation (page29)
88.	How many purposes your introduction should have:	Four (page47)
89.	Which type of communication occupies the most amount of time.	Listening
90.	Film, direct mail campaign, pamphlet, brochure, etc are the modes of:	Mass Communication
91.	What is involved in communication process?	Idea - encoding - channel - decoding – feedback
92.	Each morning Anna decides how to dress? what to eat? where to go? etc. This refers to which of the following level of communication?	Intrapersonal Communication
93.	What does limited eye contact signal?	Dishonesty
94.	In USA, maintaining eye contact while talking with elders shows confidence, in Pakistan, it shows disrespect. What does this example depict?	The interpretation of body language is universal
95.	What do the clothes we wear communicate?	Status
96.	Which of the following is/are example(s) of interpersonal exchange?	All of the given options
97.	Which of the following is NOT a form of nonverbal communication?	A radio interview

AL-JUNAID INSTITUTE GROUP

98.	Letters, reports, stockholder reports, proposals, stockholder meetings, telephone conversations, and conferences are types of media used by an organization to communicate?	Externally
99.	All of the following are the levels of listening except?	Critical Listening
100.	Probing is?	Attempting to gain additional information, continue the discussion, or clarify a point
101.	Select which of the following is example for paralanguage?	All of the above three
102.	Which one of the following is an interpersonal need to exercise leadership and prove one's abilities?	Control
103.	Select the correct type of communication which occurs when two or a few people talk face to face?	Intrapersonal Communication
104.	What is the average speaker's rate per minute?	100 to 150 words per minute
105.	Listener can comprehend rate per minute?	400 to 500 words per minute
106.	The word 'Communication' is derived from the Latin word 'Communico' which means	To Share
107.	All of the following are the levels of communication EXCEPT	Frame Communication
108.	How many components do self-concept has?	Two (self-image, and self-esteem)
109.	The process by which individuals resolve issues in an informal or formal atmosphere, or when issues are resolved as part of the ongoing interactions between individuals is known as	Conflict resolution
110.	All of the following are the barrier to communication, EXCEPT	Composing message at proper level
111.	Which of the following is not a demographic characteristic?	Attitude

AL-JUNAID INSTITUTE GROUP

112.	Poor retention either on the part of the sender or on the part of the receiver can create problems or lead to.....?	Misunderstanding
113.	Being resistant to issues which are contrary to already existing ideas hampers the process of: ?	Communication
114.	Which of the following is not a form of nonverbal communication?	Radio Interview
115.	Which of the following is a method of arranging information by dividing it into parts?	Topical pattern
116.	Broadly classifying the barriers, select how many kinds of communication barriers exists?	More than seven
117.	The entire following are the main points that are kept in mind while developing thesis, except:?	Ambiguity
118.	In verbal communication one's physical appearance affects the?	Message
119.	Which of the following barriers are most often the hardest to identify and reduce or eliminate?	Listener barriers
120.	An opinion condition, value, attitude, or feeling of all the following characteristics are expressed in which of the following?	Thesis statement
121.	Which phrase shows the key rule to make a good speech?	Keep in mind that audiences care most about things that directly affect them
122.	How many purposes your introduction should have:	Four
123.	What do the clothes we wear communicate :	Status
124.	All of the following are the purposes of introduction except :	Avoid the audience
125.	It is always easier to communicate at the	Peer level
126.	Which of the following statement has biased language?	Some Japanese business people can not speak English

AL-JUNAID INSTITUTE GROUP

127.	At what point does an introduction begin?	It begins the moment you address the audience.
128.	Being resistant to issues which are contrary to already existing ideas hampers	Communication.
129.	2 Which of the following is correct about human memory?	Reconstructive
130.	A good rule to recall when using statistics is ?	Rounding and using a few key statistics is generally most effective
131.	Speaking notes for speech should be	Legible
132.	An opinion, condition, value, attitude, or feeling all of the following characteristics are express in which of the following?	Thesis statement
133.	Itself is probably the most common barrier to effective communication	Language
134.	Which of the following is a form of communication in which messages are sent to large, public, dissimilar, anonymous, distant audiences using some intermediate instrument of transfer?	Mass communication
135.	A simple sentence that makes a statement or expresses an attitude, opinion, condition, position, or feeling about the subject. It is called which of the following	Thesis statement
136.	While talking to your friend underneath an elm tree, you hear the sounds of birds singing and this distracts you from your conversation. What would you call it?	Physical noise
137.	Which of the following pattern is not a specific organizational pattern?	Deductive
138.	All of the following are the purposes of introduction except	Avoid to the audience
139.	All of the following are the common reasons for disruptive behavior EXCEPT one. Which one is that?	Reappearance of the presenter
140.	At what point does an introduction begin?	It begins the moment you address the audience

AL-JUNAID INSTITUTE GROUP

141.	Q&A is an abbreviation of which of the following?	Question and answer
142.	A presenter can prepare effective responses by which of the following	<ul style="list-style-type: none"> a. Anticipating b. Answering c. Revising d. All of the given options
143.	An effective presenter uses pitch changes to indicate a change in the message. At the end of a sentence, raising the pitch signifies which of the following?	A question
144.	Visual aids perform which of the following functions?	<ul style="list-style-type: none"> a. Emphasizing important points b. Illustrating how things work c. Illustrating how things related to one another d. All of given option
145.	Where does immediacy come from during a presentation?	Making eye contact
146.	How can the credibility of a presenter be increased?	<ul style="list-style-type: none"> a. Being well dressed and well groomed b. Complementing the audience c. Demonstrating your sincerity d. All of the given options
147.	A speech designed to change or reinforce the audience's beliefs or actions. This is an example of:	Persuasive speech
148.	Which of the following option of anticipating part of speech can reveal questions and concerns that may be raised during presentation?	Planning
149.	Which of the following refers to the degree of highness or lowness of a sound?	Pitch

AL-JUNAID INSTITUTE GROUP

150.	Business associates can be a helpful source for:	Identifying probable questions and objections
------	--	---

vulmsheelp.com